

Pune Vidyarthi Griha's  
**Muktangan English School & Jr. College**

(Estd. - 12<sup>th</sup> June 1978)

44, Vidyanagari, Parvati, Pune 411 009. (Phone :020-24220043)

Email ID – muktangan1978@gmail.com

School Website : www.muktanganenglishschool-jrcollege.in

**PRIMARY SECTION**

(Academic year 2023-2024)

**CIRCULAR**

**1. TIMINGS OF THE SCHOOL :**

Standard	Week Day Timings	Saturday Timings
Std. I to IV	7.30 am to 11.55 am	1.00 pm to 4.00 pm

**2. FEE STRUCTURE :**

Please note that for new admission the fees are to be paid one time for the full year along with Entrance fees of Rs.1525/- at the time of admission.

The standard wise school fees are as mentioned below.

❖ **FEES FOR STD. – I**

**TOTAL FEES : Rs.25,165/-**

**1<sup>ST</sup> Term : Rs.13,485/-**

**2<sup>nd</sup> Term : Rs.11,680/-**

❖ **FEES FOR STD. - II & III :**

**TOTAL FEES : Rs.23,410/-**

**1<sup>ST</sup> Term : Rs.11,730/-**

**2<sup>nd</sup> Term : Rs.11,680/-**

❖ **FEES FOR STD. - IV :**

**TOTAL FEES : Rs.25,710/-**

**1<sup>ST</sup> Term : Rs.12,880/-**

**2<sup>nd</sup> Term : Rs.12,830/-**

### 3. RE-ADMISSION FOR THE STUDENTS PROMOTED TO STD. I :

The students who were studying in Sr.K.G. (Pre-Primary Section) during the year 2022-2023 have been promoted to Std. I (Primary Section) for the year 2023-2024. As there is a change of section from Pre-Primary to Primary, the Parents of these students should follow the procedure given below :

1. Login to the school website [www.pvgismuktangan.org](http://www.pvgismuktangan.org) by using your username & password
2. Click on the 'Admission Form' and update the form of your ward (fill all the mandatory fields and also change the information if necessary)
3. Save the form and **take a printout** from the 'Menu' by using '**Print Form**' option
4. Go to 'Fee Payment' in the Menu and pay the fees online (1<sup>st</sup> Term / Full year) and take printout of the Fee Receipt.(It is mandatory)
5. Submit the below mentioned documents on the prescribed dates.

1. Admission form duly signed by both the Parents
2. Xerox copy of Caste Certificate (If applicable)
3. Online fee payment receipt
4. Xerox copy of Aadhaar Card of the ward

Standard	Dates for submission of Admission form and other documents
Sr.K.G. A & B	20.4.2023 to 11 am to 12.30 pm
Sr.K.G. C & D	21.4.2022 to 11 am to 12.30 pm

\* No claim for admission will be entertained after the above mentioned date.

Parents can also pay the fees for entire year at the time of re-admission in Std. I

### 4. PAYMENT OF FEES FOR STUDENTS PROMOTED TO STD. II to IV ( 2023-2024):

**Note :** Parents of Std. II, III & IV are requested to update the online admission form of your ward. (especially check mobile number & address)

The schedule for payment of fees is as given below :

Standard	Term	Fees to be paid before
II to IV	1 <sup>st</sup> Term	04.05.2023 to 05.06.2023
	2 <sup>nd</sup> Term	01.11.2023 to 15.11.2023

## 5. PARENT TEACHER ASSOCIATION :

According to the orders issued by the Education Department (Govt.of Maharashtra), parent of each and every student of the Primary section is required to be a member of the Parent-Teacher Association. The membership fee as prescribed by Govt. is Rs. 50/- per year. All parents are accordingly requested to pay the same along with the fees.

## 6. BOOKS AND NOTE-BOOKS :

For the convenience of parents the books and notebooks will be available in Maharashtra Vastu Bhandar in the school premises, from 07.05.2022 between 10.00 am to 5.00 pm (lunch 1 pm to 2 pm) except Sundays and Holidays.

## 7. SCHOOL UNIFORM AND SPORTS UNIFORM :

The regular school uniform and the sports uniform is compulsory for all students from the first day of the school.

### Regular Uniform :

**For Girls :** Brown pinafore with cream shirt, brown bloomers, maroon tie, maroon belt and black ribbon / hair band.

**For Boys :** Cream shirt and brown half pant and plain black belt.

**Sports Uniform (for boys and girls) :** Navy blue track pant with Light Blue T-shirt.& white hair band for girls.

To maintain uniformity in style and colour, both regular and sports uniform should be purchased from the shops authorised by the school. They are as follows :

Sr.No.	Name of the Shop	Address	Contact No.
1	<b>SHALGAR CLASSIC</b>	Opp. Muktangan English School & Jr. College, Parvati, Pune - 411 009	8888853059
	<b>SHALGAR HOSIERY</b>	Shanipar Chowk, Mandai Road, Pune - 411 002	8888113660
2	<b>RAMGIR COLLECTION</b>	23, Muktangan Complex, Sahakarnagar, Pune - 411 009	020-24220912, 9960568653
3	<b>SHREE ASHIRWAD DEPARTMENTAL STORES</b>	135/5, Rajdeep Apartments, Sarang Society, Opp. Bank of India, Sahakar Nagar No. 2, Pune - 411 009	9923750664 / 9823621724
4	<b>MANOHAR DRESSES</b>	931, Shukrawar Peth, Near Mamledar Kacheri, Shivaji Road, Pune 411 002	020-24472333, 9822092092

## 8. JACKET :

To maintain uniformity in colour and pattern the Jacket should be purchased from the agency mentioned below which is approved by the school authority.

**Sprint Ware** : Mitra Mandal Chowk, Marathon Bhavan, Parvati, Pune – 411009

Phone No. : 7796732652, 9673792342

## 9. SCHOOL SHOES :

### With Regular Uniform :

#### For Girls :

Black Shoes - Brand-Venus ( Ankle ) ,  
White Cotton socks - Brand-Pareek

#### For Boys :

Black Shoes - Brand-Venus( Derby ) ,  
White Cotton socks - Brand-Pareek

### Sports Uniform (for girls and boys) :

Jockey Blue Canvas Shoes - Brand-Venus, White Cotton socks - Brand-Pareek

To maintain uniformity, it may be purchased from the shops authorised by the school mentioned below :

Sr. No.	Name of the Shop	Address	Contact No.
1	<b>PANKAJ SHOES</b>	Chandralok Hospital Bldg., Near Bank of Maharashtra, Bibwewadi, Pune 411 037	9923285567, 9637271227
2	<b>JANATA FOOTWEAR</b>	Mungle Anna Nagar Chowk, Near Dhankawadi Post Office, Pune 411 043	9673100047, 8291229787

## **10. SCHOOL BUS SERVICE :**

The well-being and safety of your child is not only your responsibility, but also ours. The facility of bus service is our way of showing concern towards your child's safety. For the convenience, safety and comfort of the students, the school highly recommends the use of the bus facility provided by our institution.

We hereby request you to send your child by the school bus and extend your co-operation. The co-operation would indirectly contribute to the progress of the school.

### **Highlights of our Bus service :**

- Buses are equipped with GPS tracking System wherein the Parents will be able to track the School bus by receiving SMS.
- For the safety and security of your ward the School Buses are equipped with Camera.
- School Buses are facilitated by Lady Conductors and well experienced Drivers.
- All the above services are provided at a very reasonable fee rate.
- The Bus fees are not uniform for all students .The Bus fees are charged according to the distance (km wise).

## **11. AADHAR CARD :**

**The students who do not have 'Aadhar Card' should necessarily get it done before the school reopens. The school reopens on Thursday 15<sup>th</sup> June 2023.**

## **12. SCHOOL OFFICE TIMINGS :**

**The school office timing for the entire academic year will be from 10.30 a.m. to 1.30 p.m. every day except Sundays and Holidays.**

**Parents are requested to take a note of these timings and co-operate.**

**The school will reopen as per Government directive.**

**Mrs. Anupama Gujarathi  
Principal**